

**Chapter 181-83 WAC  
INTERNSHIPS**

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**WAC 181-83-010 Authority.** The authority for this chapter is RCW 28A.415.020 and 28A.415.025 which authorize the professional educator standards board to define the term "internship" and establish rules for awarding clock hours for the purpose of placement on the statewide salary allocation schedule for participation of certificated personnel in internships with business, industry, or government.

[Statutory Authority: RCW 28A.410.210. WSR 06-14-010, § 181-83-010, filed 6/22/06, effective 7/23/06. WSR 06-02-051, recodified as § 181-83-010, filed 12/29/05, effective 1/1/06. Statutory Authority: RCW 28A.415.020 and 28A.415.025. WSR 96-04-073, § 180-83-010, filed 2/7/96, effective 3/9/96.]

**WAC 181-83-020 Definitions.** As used in this chapter, the following definitions shall apply:

(1) "Intern" means a certified instructional staff employee of a school district as defined at RCW 28A.150.100.

(2) "Internship" or "approved internship" means the actual paid or unpaid work experience performed by an intern in a business, industry, or government setting that meets the requirements set forth in WAC 181-83-030 and 181-83-040.

[Statutory Authority: RCW 28A.410.210. WSR 06-14-010, § 181-83-020, filed 6/22/06, effective 7/23/06. WSR 06-02-051, recodified as § 181-83-020, filed 12/29/05, effective 1/1/06. Statutory Authority: RCW 28A.415.020 and 28A.415.025. WSR 96-04-073, § 180-83-020, filed 2/7/96, effective 3/9/96.]

**WAC 181-83-030 Internship requirements.** An approved internship with a business, industry, or government agency shall meet the following requirements:

(1) A written plan for the internship experience shall be developed and approved jointly by the intern, a representative on behalf of the school district where the intern is employed, and a representative of the business, industry, or government agency where the internship will take place.

(2) The plan shall:

(a) Provide the intern with the opportunity to learn current practices in business, industry, or government;

(b) Identify the skills and knowledge that will be enhanced and any practical applications of such skills and knowledge in the curriculum they teach; and

(c) Indicate that the internship is directly related to the intern's current education assignment, or to his or her education assignment for the following school year.

[WSR 06-02-051, recodified as § 181-83-030, filed 12/29/05, effective 1/1/06. Statutory Authority: RCW 28A.415.020 and 28A.415.025. WSR 96-04-073, § 180-83-030, filed 2/7/96, effective 3/9/96.]

**WAC 181-83-040 Internship report.** (1) Upon completion of the internship, the intern shall submit to the school district a report that includes the following information:

(a) Completion of the requirements under WAC 181-83-030;  
(b) Summary evaluation by the intern of the internship experience;  
(c) Summary evaluation by the business, industry, or government agency representative of the intern's experience; and

(d) Whether the internship will be claimed for purposes of recognition on the salary allocation schedule developed by the legislative evaluation and accountability program committee.

(2) The report shall be signed by the intern and business, industry, or government agency representative.

(3) The school district shall forward annually to the professional educator standards board, on or before December 1, the internship reports for the previous school year.

[Statutory Authority: RCW 28A.410.210. WSR 06-14-010, § 181-83-040, filed 6/22/06, effective 7/23/06. WSR 06-02-051, recodified as § 181-83-040, filed 12/29/05, effective 1/1/06. Statutory Authority: RCW 28A.415.020 and 28A.415.025. WSR 96-04-073, § 180-83-040, filed 2/7/96, effective 3/9/96.]

**WAC 181-83-050 Employment and compensation.** The employment status, if any, of an intern during the internship shall be determined jointly by the intern, school district, and internship provider. Remuneration, and/or benefits, and/or the provision of other employer responsibilities related to the internship shall be established prior to the beginning of the internship. Responsibilities under this section may be shared between the school district and the internship provider.

[WSR 06-02-051, recodified as § 181-83-050, filed 12/29/05, effective 1/1/06. Statutory Authority: RCW 28A.415.020 and 28A.415.025. WSR 96-04-073, § 180-83-050, filed 2/7/96, effective 3/9/96.]

**WAC 181-83-060 Clock hours.** (1) Pursuant to RCW 28A.415.020 and 28A.415.025, for each forty clock hours of participation in an approved internship with a business, industry, or government agency, the intern shall receive the equivalent of one credit college quarter course on the salary allocation schedule developed by the legislative evaluation and accountability program committee.

(2) An intern may not receive more than the equivalent of two college quarter credits for internships during a calendar-year period.

(3) The total number of credits for approved internships that an individual may earn to advance on the salary schedule developed by the legislative evaluation and accountability program committee or its

successor agency is limited to the equivalent of fifteen college quarter credits.

(4) It is the responsibility of the intern to monitor compliance with subsections (2) and (3) of this section. A school district shall not recognize more internship clock hours than those recognized under subsections (2) and (3) of this section for purposes of application to the salary allocation schedule developed by the legislative evaluation and accountability program committee.

[WSR 06-02-051, recodified as § 181-83-060, filed 12/29/05, effective 1/1/06. Statutory Authority: RCW 28A.415.020 and 28A.415.025. WSR 96-04-073, § 180-83-060, filed 2/7/96, effective 3/9/96.]

**WAC 181-83-070 Effective date.** Approved internship clock hours eligible for application to the salary allocation schedule developed by the legislative evaluation and accountability program committee or its successor agency shall be those hours acquired after December 31, 1995.

[WSR 06-02-051, recodified as § 181-83-070, filed 12/29/05, effective 1/1/06. Statutory Authority: RCW 28A.415.020 and 28A.415.025. WSR 96-04-073, § 180-83-070, filed 2/7/96, effective 3/9/96.]